

**Outstanding Actions List  
Barbican Centre Board and Finance Committee.  
Outstanding actions 2015/16**

Action	Notes/Progress to date	Officer responsible	Date added	To be completed/ progressed to next stage
<b>Staff terms and conditions</b>	To pursue conversations around potential changes to staff terms and conditions associated with SBR targets.	Head of HR	May 2015 (Board)	Updates to be provided as work progresses.
<b>Attendance Figures</b>	Update on attendance figures at recent RSC performance to be provided.	Director of Arts	Jan 2016 (Board)	Update to be provided at March Board meeting.
<b>Alarm: Exhibition Hall 1 Substation</b>	Lessons learnt report to be produced and apology circulated to residents.	Director of Operations & Buildings	Jan 2016 (Board)	To be produced for March Board.
<b>INVAC arrangements for Members</b>	Member Development Steering Group to be asked to consider offering INVAC training to all Members. Update: Steering Group considered request at 17 Feb 2016 meeting, City Surveyors' asked to progress with Town Clerk.	Town Clerk	Jan 2016 (Board)	No training scheduled as yet, but updated guidance and information to be produced for Members' Handbook.
<b>Cyclical Works Programme</b>	Clarity to be provided on the funding source for those items not included within the new CWP arrangements.  Update: equipment previously funded from the Cap not included in CWP mechanisms will be funded from a new local risk Barbican equipment fund. An increase in Barbican local risk budget provision will be made to provide an agreed annual contribution into that fund from which equipment purchases can be made. The Centre will implement a local bidding process tied to medium term business planning to prioritise the replacement of equipment.	Chamberlain/Chief Operating & Financial Officer	Jan 2016 (Board)	Local funding arrangement agreed 29 Jan 2016.